

VIRGINIA MILITARY INSTITUTE

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VMI Emergency Management
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22 February 2025

MEMORANDUM

TO: The Audit, Finance, and Planning Committee

FROM: Director of Emergency Management

SUBJECT: VMI Emergency Management Program Update, February 2025

This multi-faceted program crosses every VMI department, VMI Alumni Agencies, the George C. Marshall Foundation and the local, regional, and state emergency management programs. Continuous communication and close collaboration with the VMI Police Department is a key function to developing and sustaining emergency response plans and operations.

Post-wide Emergency Management Program (OPR: DEM)

- Plans (OPR: DEM)
 - Continuity of Operations Plan (COOP) This document was reviewed by all departments, updated, and published in August 2024. The next BOV review is scheduled for 2027.
 - Crisis and Emergency Management Plan (CEMP) This document was updated and published in September 2024. The next BOV review is scheduled for 2026.
 - VMI Emergency Management Program Plan, AY24-25 This annual plan was published in August 2024.
- Mass Notification System (MNS) (OPR: Information Technology (IT) / DEM) The RAVE MNS is tested quarterly, and successfully used to send two messages changing the post operational schedule in January 2025.
- Corps and Faculty/Staff/Employee Education Program (OPR: DEM) In accordance with the requirements of HB 713, over 98% of the Corps, Faculty/ Staff and Employees successfully complete active shooter training.
- COOP Table-Top Exercise (TTX) The DEM with support from the VA Department of Emergency Resources will conduct a TTX to review and validate the VMI COOP in March 2025. This is an annual event conducted in the first quarter of the calendar year.